

# Incident Reporting

**All incidents are to be reported within 24 hours.**

## Examples of incident types you need to report

**Capsize or falling out of boat through:** inexperience, contact with another rowing boat, contact with other object, equipment or boat failure

**Collision through:** contact with static object, moving object, navigation issue, poor Visibility or lighting

**Swamping through:** rough water, collision with other rowing boat, collision with other object, wash

**Health related:** manual handling, respiratory, hypothermia, heat stress, water-borne disease

**Equipment failure:** boat buoyancy, riggers, gates, seats/feet, steering equipment, bow-ball, blades/sculls, safety/coaching/rescue launch, PFD's, throw lines, racking

**Land training due to:** weight training, circuit training, running, cycling, indoor rowing, slips/trips

**Behaviour:** vandalism/violence

**Trailer towing:** failure of equipment, driving issue, incorrect or improper stowage, falling from a height

## **Examples of "near incidents" you need to report:**

Where sudden evasive action had to be taken to avoid a collision

Where a boat is flouting navigation rules

Where a boat is not displaying the required lights at night

Where a crew has boated in high risk conditions

Where a dangerous situation existed

## How to Report

**REPORTING INCIDENTS ONLINE IS SIMPLE**

**JUST VISIT THE ARA WEBSITE – [www.ara-rowing.org](http://www.ara-rowing.org)**

**CLICK ON THE INCIDENT REPORTING SECTION AND FOLLOW THE INSTRUCTIONS**

To report incidents via the ARA website you do need to be a member of the ARA and have an online account with them:

If you do not have an online account with the ARA report all incidents '**IMMEDIATELY**' too your;

Club Water Safety Advisor; James Lowry-Bartram on 07535 644118

or

Club Captain; Phil Marler on 07720 700238